

Sault College of Applied Arts and Technology

Sault Ste. Marie, ON

COURSE OUTLINE

COURSE TITLE: Fieldwork Seminar IV

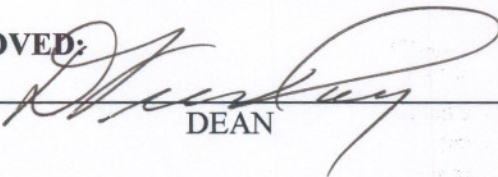
CODE NO: ED 258 **SEMESTER:** Four

PROGRAM: Teacher Assistant

AUTHOR: Sharon Mulrone

DATE: January 1997 **PREVIOUS OUTLINE:** January 1996

APPROVED:



DEAN

January 3/97

DATE

NOTE: Please do not discard this outline. It will be required by other educational institutions if you are attempting to obtain credit for this course.



I. PHILOSOPHY/GOALS

This seminar will continue to help students prepare for and manage their field placement experience. An in-depth review of the Teacher Assistant Field Placement guidelines is covered. These guidelines include the field placement responsibilities of the student, the College faculty and the school in which the student does his/her field placement. Students will be given the opportunity to share their experiences in the various field settings and to discuss ways of handling various activities and problems students encounter in the field. As this is the final seminar course, resumes, job interviews and job opportunities will be explored.

II. OBJECTIVES

1. Students will be able to state their responsibilities while on field placement.
2. Students will be able to explain the steps involved in resolving concerns with field placement supervisors.
3. In classroom discussions, students will share their feelings and views on field placement experiences.
4. Students will participate in ad hoc activities designed to help them gain a deeper understanding of issues raised in class which are related to field placement.
5. Students will produce resumes and prepare for job interviews.

III. METHODOLOGY

Classes will be run using primarily small and large group discussion. Class discussions will be based on students' weekly activities in the field or on topics they request.

IV. EVALUATION

As a minimum, students must attend 12 of 15 scheduled seminars. Students will also be required to maintain a placement journal and to analyze two interactions which they found significant and recorded in their journals. Students will also be required to complete an employment package consisting of a resume, cover letter, and employment interview.

METHOD OF ASSESSMENT

Job Interview	10%
Resume	10%
Cover Letter	10%
Journal	20%
Two Analyses	20%
Educational Item to be shared with the class	10%
Participation	<u>20%</u>
	100%

GRADING SCHEME

The following letter grades will be assigned in accordance with the College Guidelines:

A+	Consistently Outstanding	90 - 100%
A	Outstanding Achievement	80 - 89%
B	Consistently Above Average Achievement	70 - 79%
C	Satisfactory or Acceptable Achievement	60 - 69%
R	Repeat - Student has not achieved the objectives of the course and the course must be repeated	Less than 60%
CR	Credit Exemption	
X	A temporary grade, limited to situations with extenuating circumstances giving a student additional time to complete course requirements	

Note: Students may be assigned an "R" grade at Midterm for unsatisfactory performance.

V. RESOURCES

There is no textbook for this course. All the required material will be covered in handouts and lectures. Additional resources are available from the instructor and in the library. All students are required to purchase two **3 ½ inch high density diskettes** which are to be labeled with the student's name and number.

VI. SPECIAL NEEDS

All students should be aware of the Special Needs Office in the College. Students with identified special needs are encouraged to discuss required accommodations confidentially with the professor. It is the responsibility of students who require accommodations to contact the Special Needs Office.

The instructor reserves the right to modify the course as s/he deems necessary to meet student needs.